

Strategic Planning & Monitoring

Updated to 28th July 2015



KEY: Score out of 5 (5) (4)















No activity or result (no score)



1. Leadership

Regular attendance & contribution at Council &_ Management Mtgs.

Direct involvement in providing services e.g. presentation(s) at meetings / events.

Regular & direct involvement in improvement activities

Engagement with members & external stakeholders.

Promotion of health. safety, welfare and wellbeing (BHSEA Objective)

Promotion of BHSEA to members and potential members

Exploring & pursuing new member opportunities

Involvement in improvements to the management system.

Sharing views, ideas etc with members eg at programme meetings

3. People

Induction / introduction to BHSEA incl. Trustee, Management, Council roles etc

Council & Management contact details incl. knowledge, experience & capabilities

Each Council & Management member involved in one or more sub-groups.

Efforts & achievements recognised

Feedback / satisfaction surveys

3. Strategy

Articles – obiective, modus operandi etc 🦳

Strategy based on 'Objective', stakeholder needs, BHSEA strengths etc

Business / improvement plan

Allocation of resources etc to communicate. implement & monitor plan / actions

4. Partnerships & Resources

Key partnerships identified, developed & maintained (HSE, SGUK, RoSPA etc)

Assets, equipment, finances etc managed in a sustainable way. Future of Quinton?!

Development & deployment of technolog

Information & knowledge managed.

5. Processes, Products & **Services**

Member Services:

Annual programme Monday meetings

Other events (SHADs (

Presentations etc by members

Newsletter - electronic Web-site incl. social networking

Info. / Advice Centre (Quinton)

Video / training library

Directory of members - areas of expertise & contact details.

Promotion, publicity etc:

Surveys, marketing & publicity

Recruitment (new members) Membership records / database

Award(s) & recognition (int & ext)

Management processes:

Management calendar & checklists Council & Management meetings Succession planning & recruitment

Benchmarking incl. with SGUK Alan Butler award winners

Strategy, objective setting & planning Investment management

Financial & other reports - internal

Accounts & report(s) - external

7. People Results

Attendance at Council & Management meetings eg % per year

Attendance at Monday meetings & other events eg % per vear

Direct involvement e.g. presentations at-Monday meetings eg frequency / 10 yrs

Involvement in improvement activities

Feedback scores / comments

6. Customer Results

Number & breakdown of members

Attendance at Monday meetings

Attendance at SHADs

Enquiries (& outcome) s

Website visits

Satisfaction scores - Monday meetings

Survey results / scores

Member enquiries (& outcomes)

8. Society Results

Comments / feedback from stakeholde

Mentions / publicity etc on stakeholders & other documents, websites, etc

Awards eg SGUK Alan Butler

Enquiries received (& outcomes)

9. Business Results

Performance Indicators - Internal

Key financial & non financial measures / indicators reported to Council &/or Management at appropriate frequencies to help monitor, understand, predict & improve outcomes, particularly processes, products & services. Measures / indicators include those under 'Results' 6, 7 & 8.

Annual Report & Accounts - external

-Membership

-Nos recruited

-Meetings / events

-Nos attending

-Partnership activities

-Recognition

-Future aims etc.

-Income

-Expenditure

Assets